SANGRE de CRISTO
ALL OF THE ARTS FOR ALL OF SOUTHERN COLORADO
ARTS and CONFERENCE CENTER

HELEN T. WHITE GALLERIES
BUELL CHILDREN'S MUSEUM
JACKSON CONFERENCE CENTER
210 North Santa Fe Ave, Pueblo, CO 81003
(719) 295-7200 | Fax (719) 295-7230 | sdc-arts.org

EXHIBITION PROCEDURES

Exhibitors may submit proposals any time during the year. To maintain a consistent exhibition calendar, exhibitors should submit proposals at least two years in advance of desired exhibition date. An exhibit at the Sangre de Cristo Arts Center is contingent on the exhibit schedule of the museum and approval of Curator of Visual Arts.

Exhibition Proposal Content

- Include an explanation of how the exhibit complements, enhances, and fulfills the Sangre de Cristo Arts Center's mission (The mission of the Sangre de Cristo Arts Center is to create artistic educational experiences for everyone.) Describe the theme and content of the proposed exhibit.
- Provide a list of the types of materials to be exhibited, e.g., photographs, illustrations, art or other visual graphics, documents, ephemera, three-dimensional objects. Please attach 5-10 samples (digital photographs, other prints, or representative facsimile) of the work to be exhibited. If you wish these items returned, please include appropriate self-addressed and stamped packaging for mailing.
- List all, if any, educational activities and programs included in the exhibition.
- Provide a detailed list of collateral educational material, exhibit furniture, labor, and installation materials (e.g. paint, specialized hardware, etc.) in order to produce an agreement outlining the expectations and responsibilities of the exhibitor and the Sangre de Cristo Arts Center.
- List any type of visual or media equipment to be used in the exhibit. Note how equipment will be secured and maintained for the exhibit.
- List monetary value of the work to be exhibited.

Exhibition Proposal Process

- Once a proposal is submitted, the Curator of Visual Arts may contact the exhibitor with questions or clarifications.
- The Sangre de Cristo Arts Center Visual Arts Department staff will convene quarterly (January, April, July, and October to review proposals.

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- The prospective exhibitor will be notified of a decision through written communication (email) from the Curator of Visual Arts. All decisions are final. Exhibitors should not contact Sangre de Cristo Arts Center staff regarding proposals that have not been selected. Proposals that have not been selected for exhibition may not be re-submitted.
- The prospective exhibitor and the Curator of Visual Arts at the Sangre de Cristo Arts Center will meet and plan deadlines and details of the exhibition, if the proposal is accepted.
- The exhibitor will sign an Exhibition Agreement form. The Sangre de Cristo Arts Center reserves the right to alter, change dates, or cancel exhibitions if the conditions of the Exhibition Agreement are not met.

Please e-mail Karen Foglesong at karenf@sdc-arts.org for any questions on submissions and procedures.