



HELEN THATCHER WHITE GALLERIES  
BUELL CHILDREN'S MUSEUM  
JACKSON CONFERENCE CENTER  
210 N Santa Fe Avenue • Pueblo, CO • 81003  
719.295.7200 • fax 719.295.7230 • sdc-arts.org

## General Class Rules and Liability Release

### Summary

This document provides requirements, rules, and liability waivers for all individuals working in or visiting the Sangre de Cristo Arts & Conference Center for educational and recreational classes and activities.

### Behavior

All participants are responsible for exhibiting respectful, kind behavior on campus. Participants will be held accountable for their behavior and any property damage. Inappropriate behavior from any participant will not be tolerated and may result in their removal from the campus without a refund. Examples of behavior that will result in removal from campus spaces include but are not limited to:

- Violating the Classroom Rules
- Disregarding requests and/or safety instructions given by teachers and staff
- Climbing/ striking/ defacing the campus sculptures and interactive art pieces
- Use of inappropriate language while on campus
- Running/ screaming/ roughhousing while inside the museum
- Bringing drugs, alcohol, firearms/ weaponry, or toys that mimic their appearance
- Hitting/biting/causing harm to instructors, staff, or other participants in Arts Center programs

### Inclusion

The Sangre de Cristo Arts & Conference Center does not discriminate on the basis of race, color, religion, age, gender, sexual orientation, or national/ethnic origin. We ask all participants to be inclusive and respectful of all other participants, guests, instructors, and staff.

### Liability Release

All enrolled Participants, Students, and/or Parents/Guardians recognize and understand that any new endeavor presents a potential risk. By participating in this class or activity, I/we hereby agree to indemnify the Sangre de Cristo Arts and Conference Center and the Buell Children's Museum, its instructors, officers, directors, agents, and employees from any liability resulting from any injury that may occur to the participant while attending or visiting the Sangre de Cristo Arts & Conference Center's campus.

### MISSION STATEMENT:

The Sangre de Cristo Arts & Conference Center creates artistic and educational experiences for everyone.

The Sangre de Cristo Arts & Conference Center is proud to be a fully accredited member of the American Alliance of Museums.



## Additional Studio Rules for Activities in the Clay Studio

### Studio Rules

- When arriving to the studio, please check-in with the Front Desk upon entering the museum building
- When entering the studio, please check-in with the Studio Manager
- **DO NOT** eat, drink, or store food in work areas.
- Wash your hands thoroughly before eating to prevent ingestion of metals and other contaminants.
- **DO NOT** sweep or vacuum in the studio
- Wipe down work surfaces and tools with a wet mop, rag, or sponge after you have used them to minimize dust levels and prevent dry scraps from becoming pulverized
- Wear a **respirator** when weighing and mixing powdered glazes.
- Good housekeeping procedures and cleanup of spills reduce the risk of inhalation or ingestion of toxic dusts. **Wet mop** spilled powders.
- Disposable gloves should be worn while handling wet or dry glazes
- **NEVER** touch the kiln or artwork inside of it (unless approved and supervised by a staff member)
- When working on the pottery wheel:
  - Tie up long hair
  - Remove any hanging jewelry
  - Refrain from wearing loose fitting clothing or shoes with laces/open toes
  - Note that such items above may get caught in the moving wheel, causing damage and/or injury.
- **NEVER** stand while the wheel is spinning
- **DO NOT** leave wheel running unattended
- Only use equipment such as the slab roller, heat gun, after being trained by instructor or staff member. Use tools safely and for their intended use only.
- Do not throw clay
- Respect instructors, staff, students, and other artists at all times
- Know that this studio is a shared space, respect and maintain communal tools and spaces
- If you would like to listen to personal music, please use headphones **WHEN SAFE TO DO SO**
  - **DO NOT** let headphone cords/cables hang loose when using tools with moving parts such as the slab roller, pottery wheel, or power tools
- If you have questions or need assistance, **ASK THE STUDIO MANAGER FOR HELP**

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## Photo Release Policy

### Summary

This document provides information regarding the Sangre de Cristo Arts and Conference Center's photo release policy. Participants and their guardians understand that classes and activities at that Sangre de Cristo Arts Center may be photographed for educational and marketing purposes. Participants and their guardians understand that if they do not wish to be photographed, that their wishes will be respected by the Arts Center and that it is the participant/guardian's responsibility to notify staff of their request.

### Photo Release

Participants and guardians acknowledge that classes and activities at the Sangre de Cristo Arts Center may be photographed for educational and marketing purposes. Parents/Guardians/Participants acknowledge that if they have a specific concern with this policy, such as their child not being allowed to be photographed, they will communicate with the Arts Center so that their wishes can be accommodated.

The Art Center's Photo Release Policy is below.

#### SANGRE DE CRISTO ARTS CENTER GUEST CONSENT AND PERMISSION :

This will confirm that the undersigned, having the sole right to do so, for good and valuable consideration (the receipt of which is hereby acknowledged), grants to the Sangre de Cristo Arts Center non-exclusive and irrevocable right to photograph, record, reproduce, publish, copyright, or otherwise use my name, photographic portraits or pictures, film, videos, internet postings, or sound recordings or any part thereof that may have been taken of me during Program as described below in written or electronic format, video or film (Content) for promotional, advertising, or other charitable purposes in any media including the world wide web. This also includes any tweets or messages through social media. You acknowledge and agree that nothing contained herein requires the Sangre de Cristo Arts Center to use any Content as described herein. You represent and warrant that the consent of no other third party is required to enable the Sangre de Cristo Arts Center to use the Content as described herein, and that such use will not violate or infringe upon the rights of any third parties. You acknowledge and agree that the Sangre de Cristo Arts Center has the right to assign this agreement and/or the rights herein (in whole or in part) to any party. You acknowledge that its sole remedy for any breach shall be an action for damages, and irrevocably waive any right to obtain equitable or injunctive relief. You waive any right of inspection, preapproval, or claims for compensation. You are of full age and have the right to contract in your own name and have read the above consent and permission and are fully aware of its contents. In the event you are a minor, the signature of a parent or legal guardian is required. This Consent and Release contains the full and complete understanding between the parties and supersedes all prior agreements and understandings pertaining hereto and cannot be modified except by a writing signed by each party.

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