



BUELL CHILDREN'S MUSEUM

210 N Santa Fe Avenue • Pueblo, CO • 81003
719.295.7200 • fax 719.295.7230 • sdc-arts.org

What to Expect from Your Field Trip:

Sangre de Cristo Arts & Conference Center

Creede Repertory Theatre's "The City Dog and Prairie Dog"

The Sangre de Cristo Arts & Conference Center is committed to offering high-quality educational tours to the communities within our region. During this tour, students, teachers, parents, and chaperones will experience live theater brought to our community by Creede Repertory Theatre's Young Audience Outreach Program. This year's production is "The City Dog and Prairie Dog," a bilingual and interactive performance with a run time of 55-minutes. Creede Rep has provided a study guide for teachers to prepare their students for the themes and content depicted in the show. These resources are meant to energize the audience.

"The City Dog and the Prairie Dog is a bilingual musical for elementary students, exploring themes of community and belonging. Expect to dance, laugh, and sing along, with lots of audience participation!"

The Young Audience Outreach Tour is always:

- Geared for elementary students (*We are focused on reaching 2nd & 3rd Graders with this performance*)
- In alignment with National Core Arts Standards!
- A musical that empowers and motivates action!
- Full audience participation!

Theatre Etiquette and Expectations

- Teachers should prepare students by explaining what makes a live performance different from watching a television show or movie at home.
- Students will be expected to be quiet, except when given directions to participate by the actors or staff.
- Students will be expected to sit in their own chair and not disturb others around them by talking or fidgeting.
- **Additional guidelines for appropriate behavior in a theater setting:**
 - **React to what's happening on stage.** Please feel free to have honest reactions to what is happening onstage. Please laugh, applaud, and enjoy the performance.
 - **Do not talk, whisper, sing, or hum during the performance.** That will distract both other audience members and the actors.
 - **Do not eat or drink during performances.**
 - **Do not litter.** Whatever you bring into the theater, please bring it out with you.



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- **Absolutely no picture-taking or recording during performances.** We encourage you to share your experience via social media, but please refrain from gathering content or sharing during performances.
- **Need urgent assistance?** If you need assistance during the show, please go to your nearest volunteer usher.
- **Please wait for the house lights to come up before leaving.** This not only honors the performers, it's also just safer.

Thank you for helping us to achieve a great live theatre experience for everyone!

Timeline for Your Visit

Arrival | 9:00 am – 9:30 am

- Buses should pull into our semi-circle to unload students.
- Teachers should be prepared to unload their students upon arrival, creating a single-file line on the sidewalk. An SDC staff member will meet you and will lead your group to a designated holding area.
- Please leave all personal belongings (such as backpacks, lunch boxes, water bottles, etc.) on the bus.
- We will gather in the Jackson Conference Center before heading into the theatre. During this time, students will have the opportunity to use the bathroom if necessary. **We highly encourage all students and faculty to use the bathroom before boarding the bus to the Arts Center, due to limited bathroom capacity.**

Theater Doors Open | 9:30 am

- We will begin seating groups in their assigned sections.
- Please ensure your whole group is ready to enter the theater in an orderly manner. We expect students to walk in a single file line as they are led into the theater by an SDC staff member.
- Once led to your row, please proceed all the way to the last available seat.
- The faster we can get everyone safely seated in their assigned sections, the sooner the show can begin!

Performance | 10:00 am – 11:00 am

- Please reference our theater etiquette guidelines and expectations.



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Departure | 11:00 am

- Please keep your students seated and quiet until directed to rise and exit by SDC staff. This helps us ensure the safe and speedy exit of all groups.
- Due to the expected high attendance of this event, there will not be a designated bathroom break following the performance. In the case of an emergency, please communicate the need with SDC staff.
- Once directed by an SDC staff member, please follow instructions and exit the rows, forming a single-file line. A volunteer will guide your group back to your bus.

Tour Code of Conduct

This form must be signed by teachers attending the tour **prior to their arrival**. To best facilitate our tours, we have detailed the following codes of conduct. We expect each attending adult to understand the expectations outlined below and to encourage appropriate behavior. This includes teachers, parents, and chaperones. All code of conduct documentation must be returned **a week in advance**. We will notify the school and the teacher who scheduled the tour if we have not received the forms three days before the class's field trip. Failure to return the signed tour documentation before your visit will result in a rescheduled tour. We do not guarantee your group will be rescheduled within the current exhibit's time frame.

By reading and signing our Code of Conduct, you have agreed to the established terms and conditions set for tours at the Sangre de Cristo Arts & Conference Center.

General Behavior Guidelines for Sangre de Cristo Arts & Conference Center

All guests are responsible for exhibiting respectful, kind behavior on campus. All guests will be held accountable for their behavior and any property damage. Inappropriate behavior from any guest will not be tolerated and may result in removal from the tour without a refund. Examples of inappropriate behavior in the museum are:

- **Climbing, striking, or defacing the sculptures on campus and interactive art pieces.**
- **Use of inappropriate language while on campus.**
- **Running, screaming, and roughhousing while inside the museum and the exhibits.**
- **Bringing drugs, alcohol, firearms, and weaponry of any kind into the museum.**
- **Eating outside of designated areas. Bottled water is allowed.**



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Teachers and Chaperones

We expect a ratio of 1 chaperone for every 12 students for this performance. Additional chaperones are welcome but must be included in your total headcount at the time of booking. **We will not be able to accommodate extra chaperones after the booking is finalized.**

Lunch Accommodations

We can **NOT** offer lunch accommodation on our campus at this time. Please plan on eating lunch at school or at another location of your choosing.

Cancelations

Please contact Danielle Todisco, Buell Children's Museum Communications Liaison at 719-295-7200 ext. 7206, or by email at danielle@sdc-arts.org. If you need to cancel, please contact us prior to your scheduled tour date by **September 14, 2023**.

For the Creede Repertory Theater performance, all reservations are final after your confirmation. We will not be able to accommodate additional students, parents, or chaperones once we have finalized your booking.

Early and Late Arrivals

Please reference the schedule of events for this Creede Repertory Theatre performance. Plan to arrive between 9:00 – 9:30 am. We will not begin unloading until 9:00 am and will not interrupt the performance to seat your students if you are late.

General Early/ Late Arrival guidelines for the Sangre de Cristo Arts & Conference Center

The Buell Children's Museum understands that a variety of circumstances can make it challenging to arrive at the museum at the designated time of the tour. The punctuality of your group allows us to maintain smooth operations and a high level of quality for your school tour. If you arrive more than 15 minutes in advance of your tour time, please keep students seated on the bus or anticipate that they will have to wait outside the museum. If your group will be arriving late, please notify the Buell Communication's Liaison, Danielle Todisco, by phone at 719-295-7200 ext. 7206. To accommodate other tour groups that may be scheduled to visit the museum that day, we will not be able to extend your tour time past its original end time, even if your group is late.



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I have read and agree to the Tour Code of Conduct:

Teacher Printed Name: _____

Teacher Signature: _____ **Date:** _____

School Name: _____ **Date:** _____