



HELEN T. WHITE GALLERIES  
BUELL CHILDREN'S MUSEUM  
JACKSON CONFERENCE CENTER  
SCHOOL OF DANCE & SCHOOL OF ARTS  
CENTER STAGE PERFORMING ARTS SERIES  
CHILDREN'S PLAYHOUSE SERIES  
MUSEUM GIFT SHOPS  
FESTIVAL FRIDAYS

## Curatorial Team Internship

### Position Purpose

Interested in a career art galleries or museums? Contribute to the curatorial department and gain practical hands-on knowledge of exhibits and collections. This internship provides you the opportunity to aid the Sangre de Cristo Arts Center team in planning and installing exhibits and managing collections. Come learn what it takes to plan an exhibition, handle and install artwork and manage museum collections.

### Essential Duties/Responsibilities

- Assist Curatorial department in installing and deinstalling summer exhibitions
- Care for art and museum collections
- Aid Curatorial department in developing fall exhibitions and accompanying educational material
- Inform public about art and artists on exhibition
- Learn proper museum methods and techniques
- STRUCTURE/TIME REQUIREMENTS: 15 + hours per week — some evening hours may be required

### Education or Formal Training

- Currently enrolled in an undergraduate or graduate program in Art, Art History, Anthropology, Museum Studies, Gallery Management or related fields.
- Must have basic working knowledge of art materials and techniques.
- Some database and Adobe InDesign, Photoshop, Illustrator experience helpful

### Additional Information

This is a part-time internship with no compensation. We are currently looking for interns to work during the summer months, June – August 2010. Internships can begin and end at any time during this period. If you are interested in this internship, please mail the following:

- A cover letter that includes: why you are interested in the position; who you are; what skills you bring; and how this fits into your career goals.
- Resume, including 3 references (at least 1 personal/professional and 1 academic)

**Send the above by mail or email to:**

Karin Larkin ([karin@sdc-arts.org](mailto:karin@sdc-arts.org))

Sangre de Cristo Arts Center | 210 North Santa Fe Ave • Pueblo CO 81003

**Absolutely no phone calls and no faxed applications please. | Application Deadline: Monday, May 3, 2010**



### From the Visual Arts Department

Karin Larkin, Curator of Visual Arts (719.295.7216 • [karin@sdc-arts.org](mailto:karin@sdc-arts.org))

Gabe Wolff, Assistant Curator/Collections Manager (719.295.7218 • [gabe@sdc-arts.org](mailto:gabe@sdc-arts.org))

The Sangre de Cristo Arts Center is proud to be a fully accredited member of the American Association of Museums

210 N Santa Fe Avenue | Pueblo, CO 81003 | 719.295.7200 | fax 719.295.7230 | [www.sdc-arts.org](http://www.sdc-arts.org)